

PROCEDURE N° 2021-04 CEB/TAM/LD/SHIFA

| n° | Question | Answer |
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| 1 | <p>We would like to ask you to specify the maximum number of the References in the sections of the Expression of Interest Form below:</p> <p>4. EXPERIENCE</p> <p>4.1 <i>Prior experience</i></p> <p><u>4.1.1. Projects in the fields related to this contract</u> Please complete a table using the format below to describe the experience in projects in the fields related to this contract: Minimum 4 designs of building construction projects over the last 10 years of a value of at least 600 000 EUR (value of services provided) AND Minimum 4 supervision of building construction projects over the last 10 years of a value of at least 2 000 000 EUR (value of services provided)</p> <p><u>4.1.2 Experience in providing Design and Supervision services in Turkey</u> Please complete a table using the format below with the Minimum 7 design services for building construction in Turkey AND Minimum 7 supervision services in Turkey finalized during the last 7 years.</p> <p><u>4.1.3 Experience in project related to procurement</u> Please complete a table using the format below with the minimum 1 project in the last 5 years where procurement strategies and documentation and procurement management systems constituted at least 25% of the tasks.</p> | <p>There is no rule regarding the maximum number of the references.</p> |
| 2 | <p>In the prequalification Sub-criteria No. 3 and No. 5 of Lot-2; May be confirmed whether the references proposed by the consultant can be ongoing projects?</p> | <p>Only completed projects are eligible.</p> |
| 3 | <p>In the prequalification Sub-criteria No. 5 of Lot-2; It is mentioned: "Minimum 1 project in the last 5 years where procurement strategies and documentation and procurement management systems constituted at least 25% of the tasks".</p> <p>May be confirmed the way the 25% shall be measured?</p> <p>May also be confirmed what is understood by Procurement management system?</p> | <p>It is up to the candidate to demonstrate that the amount of work of the project included at least 25% related to procurement. Typically this would be measured by the number of person/days invested, but it could also be based on outputs or on other elements of the project.</p> <p>Procurement Management Systems refer to comprehensive systems that enable smooth and efficient procurement in line with the applicable regulations (CEB guidelines, national and/or EU legislation and requirements, EU directives, national and applicable international best construction practices). This may include analysis of procurement strategies and legislation, development of procedures, preparation of tender dossiers, support during evaluation of offers, support in dealing with complaints in procurement, establishing assurance strategies and reporting on procurement modalities, regularity and legality of procurement.</p> |
| 4 | <p>We would like to request a clarification on Lot-2 Prequalification Criteria No: 3.</p> <p>As indicated in the table, relevant Project (design and supervision) references in the last 10 years must be submitted. However, we see that there is no statement about the ongoing projects.</p> <p>In this context, could you please clarify if we can present our ongoing projects as well in the EOI Application forms.</p> | <p>Only completed projects are eligible.</p> |
| 5 | <p>In the procurement notice, article 2. "Pre-Qualification Criteri", Lot 2, Experience item 1</p> <p>"Prequalification sub-criteria, Turnover" it is said and we quote;</p> <p>"Minimum 3 MEUR/year over the last 3 year"</p> <p>Please clarify 3 MEuro is cumulative of 3 years or per annum?</p> | <p>Per year</p> |
| 6 | <p>In the procurement notice, article 2. "Pre-Qualification Criteri", Lot 2, Experience item 3</p> <p>"Prequalification sub-criteria, Projects in the fields related to this contract" it is said and we quote;</p> <p>"Minimum 4 designs of building construction projects over the last 10 years of a value of at least 600 000 EUR (value of services provided) AND Minimum 4 supervision of building construction projects over the last 10 years of a value of at least 2 000 000 EUR (value of services provided)"</p> <p>Please clarify whether 600.000 Euro of value is cumulative or for each project in the first sentence?</p> <p>Please clarify whether 2.000.000 Euro of value is cumulative or for each project in the second sentence?</p> | <p>For each project</p> <p>For each project</p> |

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| | If a service contract is including both design and supervision, is it required to separate service fees or due to the fact that both are accounted under item 3, the cumulative is accepted to address both requirements in means of quantity of projects (plus one for both design and supervision) and value of the service fee requirements. | It is required to separate the services fee and they will be eligible under this criterio if the respective services are above the minimum value state i.e. for design, the services provided must me above 600 000 EUR and for supervision above 2 000 000 EUR. |
| 7 | Our questions concern the selection criteria for lot 1. Can the references given for subcriteria 3 be presented for subcriteria 4 too? | Yes |
| 8 | Can Consultant nominate Sub-consultant for the Project during the Expression of Interest Stage and If yes, Will the references of Sub consultant be accepted as experience mentioned as Prequalification Criteria | A consultant can nominate a subcontractor during the Expression of Interest phase. However, pre-qualification criteria may be fulfilled solely by the applicant or in case JV or Consortium, jointly be members of JV or Consortium. |
| 9 | Can you inform about the eligible countries that have permit offer consulting Services for this project? | Firms and individuals from all countries are encouraged to participate in the tender. For more information on the eligibility of the consultants please see Guidelines on the internal procurement (Chapter 4) available at https://coebank.org/en/about/policies-and-guidelines/guidelines-internal-procurement/ |
| 10 | In your response to the question number 4 (first set of Q&A) regarding the pre-qualification criteria of Lot-2, which is "Should the projects be completed? Or the proportion of the completed section of the on-going contracts valid?", you stated that only completed projects are eligible. Is this response covers also the pre-qualificaitaion criteria of Lot-1? | Yes, only completed projects are eligible |
| 11 | In the prequalification Sub-criteria No. 5 of Lot-2; It is mentioned: " <i>Minimum 1 project in the last 5 years where procurement strategies and documentation and procurement management systems constituted at least 25% of the tasks</i> ". For the case of projects that includes under the same contract two contracts for the stages: project design & procurement assistance (lump sum contract part) and Construction Supervision (time base part). *Shall the 25% of the task be measured only as % of payment of the design & procurement assistance part not taking into account the task amount of the supervision? Please be noted that the design & procurement assistance is a lump sum contract while the supervision is a time based contract that are included under the umbrella of the same project contract. | 25 % refers to the entire project and can be measured in different ways. Typically this would be measured by the number of person/days invested, but it could also be based on outputs or on other elements of the project. |
| 12 | In the EoI application form, CEB states the following information regarding the documentation. <i>"Please submit filled-in and duly signed application, making sure that all included data must concern only the legal entity or entities submitting the application. Any additional documentation (brochure, letter, etc.) sent with an application will not be taken into consideration. Applications being submitted by a consortium (i.e. either a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure) must follow the instructions applicable to the consortium leader and its members."</i> The forms or documents mentioned below were not requested in this tender. <ol style="list-style-type: none"> 1. Expression of Interest Form 2. Letter of Intent to create a Joint Venture 3. Power of Attorney for each firm. 4. Model Letter of Intent to Create a Joint Venture for each firm 5. Details of Joint Venture or Subcontractor 6. Companies Profile 7. Economic and Financial Capacity 8. Experiences 9. Statements 10. Covenant of Integrity 11. Annexes (Proof Documents for References) Could you please clarify the list of documents we have to prepare for Lot-2, so that we can prepare an accurate and complete file. | Please note that in the first phase of the procurement procedure, applicants submit the Expression of Interest Form as per the instructions in the Contract Notice. In the second phase, shortlisted candidates will be provided with a complete Tender dossier based on which the offers will be submitted. |