



# CEB

— COUNCIL OF EUROPE DEVELOPMENT BANK —  
BANQUE DE DEVELOPPEMENT DU CONSEIL DE L'EUROPE

**COUNCIL OF EUROPE DEVELOPMENT BANK**

**PUBLIC CALL FOR TENDERS**

**N°2022/02/CEB/TAM/P-LD**

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**EVALUATION OF THE REGIONAL HOUSING PROGRAMME**

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**CONTRACT NOTICE**  
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**Deadline for submissions: 25 March 2022, noon (Paris time zone)**

## **Article 1. Presentation of the Council of Europe Development Bank (CEB) and object of the contract**

### **1.1. Presentation of the of the Council of Europe Development Bank (CEB)**

The Council of Europe Development Bank (CEB) is a multilateral development bank with a social vocation. Established on 16 April 1956 in order to bring solutions to the problems of refugees, its scope of action has progressively widened to other sectors of action directly contributing to strengthening social cohesion in Europe.

The CEB represents a major instrument of the policy of solidarity in Europe in order to help its 42 Member States achieve sustainable and equitable growth: it thus participates in financing social projects, responds to emergency situations and, in so doing, contributes to improving the living conditions of the most disadvantaged population groups.

The CEB contributes to the implementation of socially oriented investment projects through three sectoral lines of action, namely:

- Sustainable and inclusive growth;
- Integration of refugees, displaced persons and migrants; and
- Climate action: developing adaptation and mitigation measures.

The CEB is based on a Partial Agreement among Council of Europe Member States and, according to its Articles of Agreement, is subject to the Council's overall authority. Signed on 16 April 1956 by eight countries, the Bank is the first of the Partial Agreements to have been concluded. The CEB thus operates within the framework of the Council of Europe and supports its priorities but it has its own legal personality.

At the end of 2021, 213 permanent staff members of 32 different nationalities were employed at the Bank all based in Paris. In addition, 5 locally hired staff were based in the CEB Project Office in Ankara, Turkey. The two official languages of the Bank are French and English.

### **1.2. Object of the Contract**

The purpose of this assignment is to provide an overall evaluation of the Regional Housing Programme's (RHP) achievements and lessons learned, and how they relate to the overall aim and objectives of the Programme, with particular emphasis on the implementation of each of the Country Housing Projects (CHPs). The Evaluation should be an evaluation of the results of each CHP and the RHP as a whole.

The Consultant is to evaluate the extent to which each CHP and the RHP as a whole has contributed to its main aim, as follows:

*The aim of the RHP is to contribute to the resolution of the protracted displacement situation of the most vulnerable refugees and displaced persons following the 1991-1995 conflicts on the territory of former Yugoslavia, including internally displaced persons in Montenegro from 1999, through the provision of sustainable housing.*

### **1.3. Scope of the tender**

The Programme Evaluation will assess the RHP against the following evaluation criteria from the OECD DAC<sup>1</sup>:

- (a) Relevance: Is the intervention doing the right things?
- (b) Coherence: How well does the intervention fit?
- (c) Effectiveness: Is the intervention achieving its objectives?
- (d) Efficiency: How well are resources being used?

<sup>1</sup> <http://www.oecd.org/dac/evaluation/daccriteriaforevaluatingdevelopmentassistance.htm>

- (e) Impact: What difference does the intervention make?
- (f) Sustainability: Will the benefits last?

### 1.3.1. Objective

The Evaluation will capture the findings and lessons learned, and provide information on the nature, extent and effectiveness of each CHP and the RHP as a whole in achieving the specific Programme objectives.

### 1.3.2. Expected Results

During the course of the assignment, the Consultant will prepare a comprehensive evaluation report.

## 1.4. Budget and duration of the Contract

### 1.4.1 Budget

The estimated maximum budget for this contract is EUR 300,000 (three hundred thousand euros), excluding taxes.

### 1.4.2 Duration

The Contract shall commence no later than 21 days after receiving the written commencement order from the CEB (the "Start Date"). The tentative Start Date is 1 September 2022. The duration of the Contract will be twelve months from the Start Date.

In accordance with the RHP timeline, the completion date for construction activities is expected to be end-June 2023, while the Programme end date is expected to be end-December 2023. The Evaluation is planned to be completed prior to 1 September 2023 in order to ensure that the majority of stakeholders have the possibility of participation in the Evaluation, thereby making it more meaningful.

## 1.5. Provisional timetable

Deadline for submission of tenders	25 March 2022 noon (Paris time zone)
Tentative notification award date	13 May 2022
Tentative date of the Contract signature	From 24 May 2022

## Article 2. Pre-Qualification Criteria

The Pre-qualification questionnaire (Annex) includes the Pre-qualification criteria set by CEB in order to assess the Tenderer in terms of their technical knowledge and experience, capability/capacity, organisational and financial standing. In order to be selected, Tenderers will be required to demonstrate that they fulfil the following selection criteria which are set out in the table hereafter:

<b>PQ criteria</b>	<b>PQ Sub-criteria</b>		<b>Description</b>
<b>Economic &amp; financial criteria</b>	1	Turnover	Minimum 1 MEUR/year over the last 3 years
	2	Pre-tax profit/loss	Positive results for at least 3 years over the last 5 years

<b>Experience</b>	3	Projects in the fields related to this Contract	Minimum 7 evaluations <sup>2</sup> of donor-funded projects over the last 10 years of a value of at least 100 000 EUR per evaluation, with evaluations related to social and construction sectors. <sup>3</sup>
	4	Evaluations in countries of the Western Balkans	Minimum 2 evaluations of projects in the Western Balkan countries finalized during the last 7 years

**Only those Tenderers that meet the aforementioned pre-qualification criteria will have their offers evaluated.**

### **Article 3. Joint Venture (JV) or Consortium**

The JV or Consortium may collectively meet the pre-qualification criteria of the tender, mentioned in Article 2. Each partner must individually not fall into the exclusion criteria situations as stipulated in the tender file. All group partners are jointly and severally liable for the performance of the Contract. The group will be represented by a single candidate who will act as sole representative of the group.

### **Article 4. How to obtain the tender file?**

Any interested bidder can request the **Tender File** by sending an email to [RHPEvaluationtender@coebank.org](mailto:RHPEvaluationtender@coebank.org) not later than **15 March 2022**.

Any request received after that date will not be responded to.

### **Article 5. Additional information before the deadline for submission of tenders**

Tenderers may submit questions related to this tender in writing by sending an email to [RHPEvaluationtender@coebank.org](mailto:RHPEvaluationtender@coebank.org).

Any questions related to this tender should be received by **16 March 2022**. The CEB has no obligation to provide clarifications to questions that would be submitted after this date.

The CEB will provide answers to the questions by **21 March 2022** at the latest.

### **Article 6. Acceptance and rejection of tenders**

The CEB reserves the right to accept or reject non-substantive defects that might affect the tenders. The CEB will reject tenders received after the submission deadline, without any penalty or justification.

### **Article 7. Modification or cancellation of the Call for Tenders**

The CEB reserves the right to modify or cancel, at any time, all or part of this tender as necessary, without having to justify its action or incurring any liability to potential bidders. In no event shall the CEB be liable for any damages whatsoever, including, without limitation, damages for loss of profits, in any way connected with the cancellation of this tender even if the CEB has been advised of the possibility of damages.

<sup>2</sup> "Evaluations" is understood to mean the capturing of findings and lessons learned of a project / programme, and the provision of an assessment of the nature, extent and effectiveness of the project / programme in achieving its objectives.

<sup>3</sup> The requirement for "evaluations related to social and construction sectors" means that of the minimum seven evaluations of donor-funded projects, at least one evaluation should be related to the social sector and at least one related to the construction sector. None of the minimum seven evaluations cited should relate to other sectors.

**Article 8. Confidentiality**

All information communicated to the Tenderers within the context of the call for tenders or the assignments are confidential.

**Article 9. Extension of the submission date**

The CEB may, at its discretion, extend the deadline set for the submission of offers, in which case all of the rights and obligations of the CEB and the Tenderers shall be governed by the new deadline.

**Article 10. Evaluation criteria**

Tenders will be evaluated on the basis of quality and price.

The weighting between quality and price will be on **70/30 basis**.