

**CONSULTANCY SERVICES FOR THE PREPARATION OF CONSTRUCTION OF THE CLINIC FOR GYNAECOLOGY AND OBSTETRICS AND THE PSYCHIATRIC CLINIC WITHIN THE CLINICAL CENTRE OF MONTENEGRO IN PODGORICA**

**FIP 17454 / SCA 15**

**Ref: OJEU/2014/S 096-168580**

**QUESTIONS / ANSWERS**

N° question	QUESTION	DOCUMENT REFERENCE	ANSWER
1	<p><b>Item 7. Expected deliverables and reporting Operations segment</b>                      (Basic) geotechnical studies and land surveying of the identified plots                      Is the cost of these two items included in the budget (item 11)?                      If so, is there information about the plots to make the estimate?</p>	TOR – Enclosure 1a	<p>The frequency of trial pit locations should be as deemed necessary by the Consultant for a study of this nature, and depending on conditions encountered. [For information, the gynecology clinic building is approx. 7,000m2 on B + GF + 4 floors i.e. approx. 1,150m2 footprint; the psychiatric clinic building is approx. 2,700m2 on B + GF + 2 floors i.e. approx. 700m2 footprint</p>
	<p>What is meant by Basic?</p>		<p>Basic, in this context, means that the source material for the geotechnical studies should be limited to that acquired by trial pits (dug by small excavator or backhoe loader), rather than boreholes. The frequency of trial pit locations should be as deemed necessary by the Consultant for a study of this nature, and depending on conditions encountered.</p>
2	<p><b>Item 10. Experts requirements Key expert 2: Civil engineer on hospital infrastructure</b>                      Qualification and skills:                      University or advanced degree in architecture                      Considering that the Terms of Reference mention among other tasks the need to:                      1.6 .....carry out needs assessment for the medical and other major equipment for both new facilities                      2.2 The cost estimation should identify .....(d) central technical equipment (e.g. transformers, elevators, air conditioning units...) costs                       Can Key expert 2 be an electromechanical engineer?</p>	TOR – Enclosure 1a	<p>No. Key Expert 2 must be a civil engineer. The qualifications should be “University or advanced degree in <b>civil/structural engineering</b>.” It is expected that the tasks in 1.6 and 2.2 will be carried out by the Medical Equipment expert and the Expert on Mechanical/Electrical Engineering respectively.</p>
3	<p>In the document “Call for Tenders”, section “6_Content of the offer” mentions three envelopes; in which envelope should the Statement of Integrity go?</p>	Call for Tender – Section 6 – Content of the Offer	<p>This is Section 5 - Content of the Offer; The Statement of Integrity should go in the envelope with the Technical Offer.</p>
4	<p>This section also refers to the content of these three envelopes, and Annex 3 is asked to be used in two envelopes, the Pre-Qualification Questionnaire and the Technical Offer. Is this correct?</p>	Call for Tender – Section 6 – Content of the Offer	<p>There will be three envelopes : 1 envelope Pre-Qualification Questionnaire; 1 envelope Technical Offer; 1 envelope Financial Offer</p>

5	Later, in "Instructions to Consultants" when speaking of the Technical Offer content, it refers to: 1. Tender submission form (Annex 1),	ITB's	The Tender submission Form (Annex 1) should go in the envelope with the Technical Offer.
	2. Key Experts (no number 3)		Typing error
	4. Documentary Evidence: should we include again information requested in Annex 3?		The Documentary Evidence should be submitted in the envelope with the Technical Offer.
6	If there are not existing concept, preliminary or detailed design for the two facilities, should the Consultant design both facilities? If yes, what design is required?	TOR – Enclosure 1a – Section 5.1 Description of the Assignment	There are Designs for the both facilities carried out by local companies (although the extent to which the detailed design was completed, is unclear) From CEB's experience and lessons learnt on similar assignments in the region, it is necessary to review the designs i.e. ensure that they are satisfactory from a technical and functional point of view and recommend to either (i) use the existing design (ii) re-design or (iii) go ahead with new design (which is not part of this ToR). The Consultant is not expected to carry out any re-design or design for the facilities.
7	It is unusual for smaller firms to (turnover 1-2 million euros) to make audited accounts. Will you accept unaudited Annual Accounts?		Yes, will be accepted in case Audited Statements are not available.
8	You ask for Experts' exam certificates. Would you accept proof of professional registration with professional bodies such as the RIBA ( Royal Institute of British Architects) or the ARB( the British Architectural Registration Board) as the registration with these are equivalent ?		Yes, considering the professional bodies mentioned.
9	Nous préparons un dossier de candidature pour un Appel d'offres, et nous souhaiterions quelques précisions sur le mode de paiement/facturation des missions suite à des appels d'offres, dans la mesure où vous êtes soumis à une réglementation différente au Code des Marchés Publics en France/How are the missions of those two tenders paid? From the fees or in addition to the fees? I don't see anywhere in the ToR or Instructions to Bidders that the fees cover also travel. So, should we inform bidders that this is to be invoiced and paid separately?	Consultancy Contract Form	Please, refer to Clause 4 – Transportation and Lodging Costs