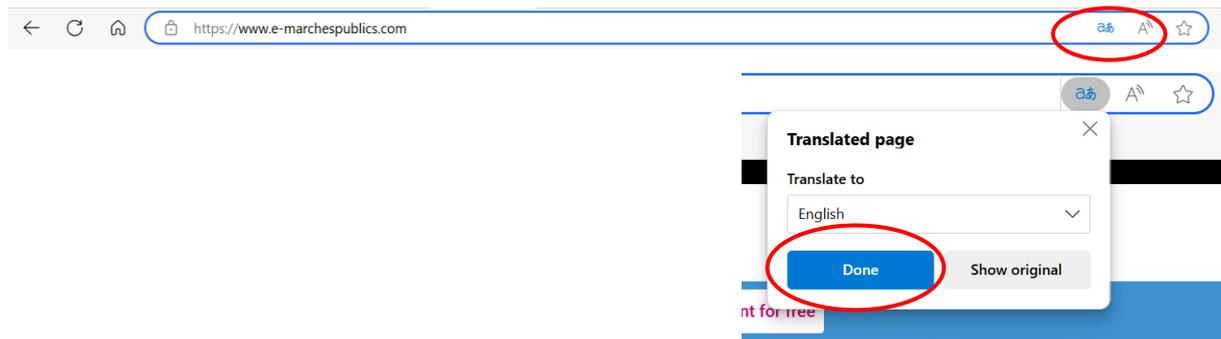


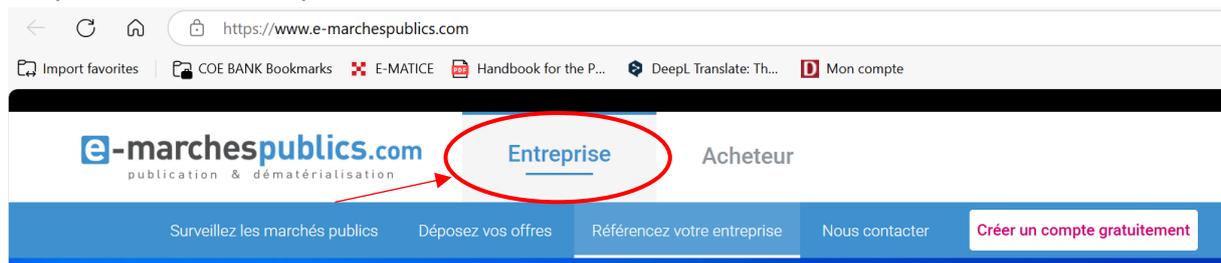
How do I create my account on the platform?

Creating an account on [E-marchespublics](https://www.e-marchespublics.com) is free of charge, and is done by filling out a form under the "Entreprise" tab.

💡 Tip: The platform interface is originally in French. If it's easier, you can click the icon "show translation options" on the page and select "Translate to English" (available in most browsers like Google Chrome).

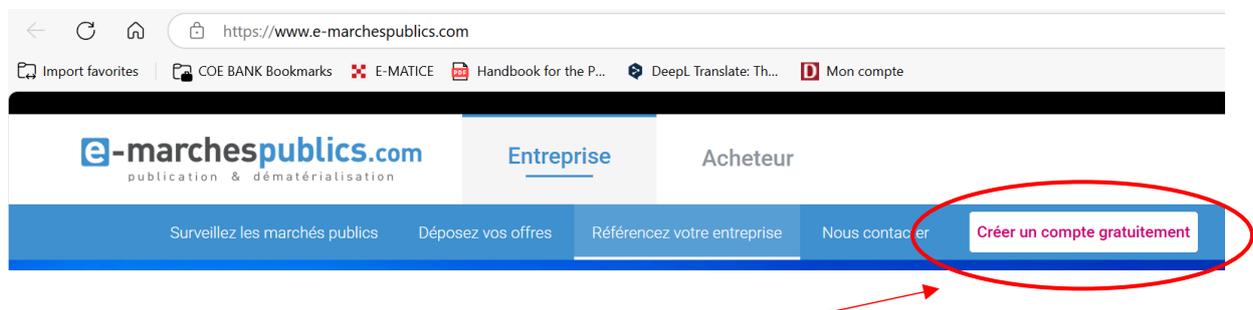


Step 1 – Select Enterprise tab



Step 2 – Account Creation

Opening the tab Enterprise will lead to the option to select the "Créer un compte gratuitement"



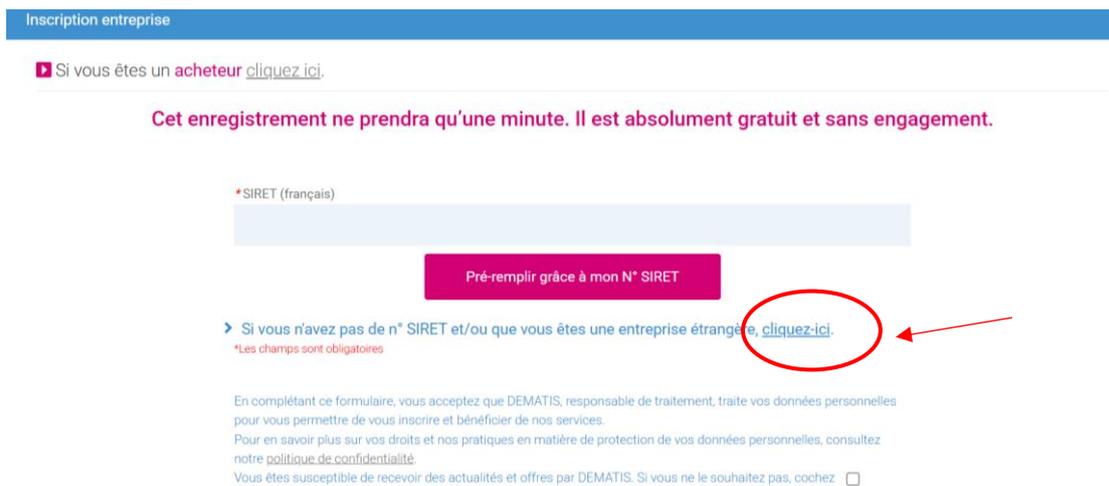
After selecting “Créer un compte gratuitement”, you’ll be directed to a page with two registration options:

For French companies:

Enter your SIRET number to auto-fill your company’s details. Make sure to complete all mandatory fields (marked with an asterisk “*”).

For foreign companies or if you don’t have a SIRET number:

Click on “cliquez-ici” as shown in the image below to proceed with manual registration.



Step 3 – Fill in the Required Fields

After selecting “cliquez-ici”, you’ll be prompted to enter the following mandatory information:

- Company/Business Name;
- Business address;
- Contact person details;
- Access codes (username/password); and
- Preferences for the free alert system.

Example:

Your business

*Name of your society

Nom de votre société

Address of your business

*Country

France

*Code postal

Code postal

*Town

Ville

*Address 1

Adresse 1

Address 2

Adresse 2

Web

ex: <http://www.monsite.fr>

Step 4 – Finalize Registration

Complete the registration by checking the “I am not a robot” box and clicking “Je m’inscris” (I sign up).



The image shows the final registration step. A red oval highlights the "I'm not a robot" checkbox, which is currently unchecked. A red arrow points to this checkbox from the left. Another red oval highlights the "I Sign up" button, which is a large magenta button. A red arrow points to this button from the bottom left. Below the button, there is a red asterisk followed by the text "*Fields are required".

By completing this form, you agree that DEMATIS, responsible for treatment processes your personal data to enable you to register and Benefit from Our services.

To learn more about your rights and our To protect your personal data, see our [privacy policy](#).

You may receive news and offers from DEMATIS. If you does not don't want to, check

By completing the registration, you have to receive the following confirmation:



Next, check your email and validate your account by clicking on “valider mon compte” (validate my account).

Bonjour Anya Ujdur,

Vous venez de faire une demande d'inscription à la plateforme <https://www.e-marchespublics.com>

Pour poursuivre cette demande, veuillez suivre les instructions sur le lien ci-dessous:

[Valider mon compte](#)

Si vous n'êtes pas l'auteur de cette demande, merci de ne pas en tenir compte.

Cordialement,
L'équipe Dematis.

Finally, you'll be asked to set your password to complete the registration.