

CONSULTANCY SERVICE FOR THE MID TERM REVIEW OF THE REGIONAL HOUSING PROGRAMME

FIP 17452

Open Procedure

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QUESTIONS/ANSWERS

N° question	Ref. Receipt.	QUESTION	DOCUMENT REFERENCE	ANSWER
1	e-mail 10/4	While reviewing the tender documents we received yesterday we noticed that the Enclosure 1b (Financial Proposal Submission Form) is missing. Can you kindly provide it?	Enclosures to Tender Dossier	We have provided to send the missing documents on the 13 th of April and we have added it to the tender package.
2	e-mail 10/04	We understand by the evaluation grid (annex 2) and by the ToRs that we should submit a methodology presenting our understanding of the scope of the assignment, organization and approach, including our proposed planning to carry out the assignment in terms of expert inputs, timeframe, management of backstop resources and possible contingencies. This methodology is not mentioned among the documents listed at point 6. (Content of the tender) of the Instruction to Consultants. Can you clarify if the methodology needs to be included among the documents composing the Technical Offer and (if available) provide a template for it?	TOR	Yes, the methodology must be included in the documents that are part of the technical offer. There are no templates for this. Companies can write a free text.

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3	e-mail 10/4	<p>An expert that participated to the Housing Programme is considered eligible to be included in the team for the present Mid Term Review (as Key or non-key expert)?</p>	<p>TOR</p>	<p>In view of a potential conflict of interest, an expert that participated to the Prefeasibility Study of the Regional Housing Programme shall not be considered eligible to be included in the team for the present Mid Term Review (as Key or non-key expert). Also, In view of a potential conflict of interest, the Consultant shall not engage key or non-key expert who have had prior involvement in design or implementation of RHP.</p>
4	e-mail 17/4	<p>With reference to the call for tender OJEU/2015/S 68 122638 on Mid Term Review of the Regional Housing Programme, could you please specify the duration of the contract? There seems to be a contradiction between the 21 weeks indicated in the Terms of Reference and the 7 months indicated in the instructions to consultants.</p>	<p>TOR</p>	<p>The duration of the contract is as per the Terms of Reference i.e. 21 weeks</p>