

ADDENDUM NO.3

I. INTRODUCTION

The Applicants who bid for the tender shall include a copy of this addendum to their bids.

This addendum,

Has been issued,

1 - As a result of the additional information given by the administration (The Employer) or the amendments that have been made; to replace, change or add on to the provisions of the original document,

2 – This addendum is sent to every/each Applicant that has requested the Tender Dossier as well as to all Applicants that will express their interest, in written to procurement@coebank.org, to bid in this tender.

The bidders must notify the administration of the receipt of this addendum in writing.

II. AMENDMENT

1. ANNEX 1 – SERVICE TENDER SUBMISSION FORM

“4. STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer (including all consortium members, in the case of a consortium), hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise our Technical offer, and our Financial offer, which is submitted in a separate, sealed envelope:

- Key expert (comprising the name of the key experts and his/her CV)
- Tenderer's declaration (including one from every consortium member, in the case of a consortium)
- Statements of exclusivity and availability signed by the key expert
- Duly authorised signature: an official document (statutes, power of attorney, notary statement, etc.) proving that the person who signs on behalf of the company/joint venture/consortium is duly authorised to do so. “

Instead of

“4. STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer (including all consortium members, in the case of a consortium), hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise our Technical offer, and our Financial offer, which is submitted in a separate, sealed envelope:

- Key expert (comprising the name of the key experts and his/her CV)
- Short term experts (comprising a list of the short term experts and their CVs)
- Tenderer's declaration (including one from every consortium member, in the case of a consortium)
- Statements of exclusivity and availability signed by the key expert
- Duly authorised signature: an official document (statutes, power of attorney, notary statement, etc.) proving that the person who signs on behalf of the company/joint venture/consortium is duly authorised to do so.”

2. TERMS OF REFERENCE – Enclosure 1a

“Technical Specialists Profiles

It is expected that a minimum of two experts will be needed to undertake this assignment on site, plus further office-based support. Supplementary expertise could be proposed by the companies as required.

Key Expert 1. Senior Structural Engineer, with specific expertise in seismic assessment and retrofitting

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in civil/structural engineering;
- Professionally qualified/licensed as a structural engineer (MIStructE, Chartered Engineer, or equivalent);
- At least 15 years’ experience in the design and construction of medium-sized buildings, to include:
 - 5 years’ experience in the analysis, design or construction of buildings requiring seismic considerations.
 - Experience in the seismic retrofitting of existing buildings.
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

Key Expert 2. Architect/Engineer, with expertise in refurbishment and energy efficiency renovation

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in architecture, a relevant engineering discipline, or a cognate field;
- Professionally qualified/licensed (Licensed Architect, Chartered Engineer, or equivalent);
- At least 10 years’ experience in the design and construction of medium-sized buildings to include:
 - At least 3 years’ experience in the design and construction of refurbishment of existing buildings;
 - At least 3 years’ experience in energy efficiency renovations;
 - At least 3 years’ experience in schools or other educational facilities;
- Qualification/certification in conducting building energy audits;
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

Key Expert 3: Procurement Specialist

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in architecture, a relevant engineering discipline, or a cognate field;
- A minimum of 4 years of experience of Procurement on projects financed by EU, IFIs, or bilateral cooperation in Europe;
- A minimum of 2 years’ experience of Procurement acquired on infrastructure projects. The expert shall provide minimum 2 references of relevant project experiences;
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

It is estimated that each school assessment requires the two Technical Experts (1 & 2) working on site plus further time conducting research, analysis and report writing in the office. A local contact (technical) would

REFERENCE OJEU 2016/S 105-188189 - Consultancy Services for project L/D 1885 (2016) in Georgia, Reconstruction - Rehabilitation of Public Schools in Tbilisi and Increasing Energy Efficiency

be necessary – CEB may assist with this if required, but this person would be the responsibility of the technical assistance provider and would be funded by the Consultant. “

Instead of

“Technical Specialists Profiles

It is expected that a minimum of two experts will be needed to undertake this assignment on site, plus further office-based support. Supplementary expertise could be proposed by the companies as required.

Key Expert 1. Senior Structural Engineer, with specific expertise in seismic assessment and retrofitting

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in civil/structural engineering;
- Professionally qualified/licensed as a structural engineer (MIStructE, Chartered Engineer, or equivalent);
- At least 15 years’ experience in the design and construction of medium-sized buildings, to include:
 - 5 years’ experience in the design and construction of buildings requiring seismic considerations, including the structural design to appropriate standards, the use of retrofitting technologies, the supervision of the construction of such works.
 - Experience in the seismic retrofitting of existing buildings.
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

Key Expert 2. Architect/Engineer, with expertise in refurbishment and energy efficiency renovation

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in architecture, a relevant engineering discipline, or a cognate field;
- Professionally qualified/licensed (Licensed Architect, Chartered Engineer, or equivalent);
- At least 10 years’ experience in the design and construction of medium-sized buildings to include:
 - At least 5 years’ experience in the design and construction of refurbishment of existing buildings;
 - At least 5 years’ experience in energy efficiency renovations;
 - At least 3 years’ experience in schools or other educational facilities;
- Qualification/certification in conducting building energy audits;
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

Key Expert 3: Procurement Specialist

Typical minimum academic, technical and experiential requirements:

- Bachelor’s degree (or equivalent) in architecture, a relevant engineering discipline, or a cognate field;
- A minimum of 8 years of experience as Procurement expert on projects financed by EU, IFIs, or bilateral cooperation in Europe;
- A minimum of 5 years’ experience of Procurement acquired on infrastructure projects. The expert shall provide minimum 3 references of relevant project experiences;
- Good analytical, organisational and technical writing skills;
- Fluency in oral and written English;
- Local knowledge and previous experiences in Georgia or the region would be an asset.

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Reconstruction - Rehabilitation of Public Schools in Tbilisi and Increasing Energy Efficiency**

It is estimated that each school assessment requires the two Technical Experts (1 & 2) working on site plus further time conducting research, analysis and report writing in the office. A local contact (technical) would be necessary – CEB may assist with this if required, but this person would be the responsibility of the technical assistance provider and would be funded by the Consultant. “

This Addendum is an integral part of the Call for Tenders as well as of the Tender Dossier.