

**QUESTIONS & ANSWERS  
FOR  
TECHNICAL ASSISTANCE TO THE REGIONAL HOUSING PROGRAMME (PHASE II)  
APPOINTMENT OF CONSULTANTS  
N°CEB /ITP/P/2017/10**

***PUBLICATION REFERENCE OJEU 2017/S 118-238709***

<b>Q.1</b>	<i>PQQ</i>	<i>Concerning Article 2 – Point 4, the selection criterion therein specified referring to “Projects in the fields related to this contract” mentions experience with activities in fields of engineering (construction management, design, supervision). Should this experience with activities in fields of engineering have been acquired exclusively in projects related to housing programmes? Are other types of projects, in which activities related to construction management, design and/or supervision were carried out, eligible?</i>
<b>A.1</b>		<b>Yes, it also applies to other activities related to construction management, design and/or supervision.</b>
<b>Q.2</b>	<i>PQQ</i>	<i>Should it be understood that the Technical Assistance required from the selected consultant will require only activities related to construction management, design and/or supervision? Please clarify what types of Beneficiary institutions/authorities/entities will be the focus of the assistance (Municipalities? Ministries? Regional associations? Banks?)?</i>
<b>A.2</b>		<b>Please, refer to RHP website <a href="http://regionalhousingprogramme.org/">http://regionalhousingprogramme.org/</a> and information can be found in the Annual Reports and Publications</b>
<b>Q.3</b>	<i>PQQ</i>	<i>The Economic and Financial Criteria specified in the Contract Notice on page 4, Article 2 call for 1) Minimum 5 MEUR/year over the last 3 years (2014, 2015, 2016) and 2) Positive results at least 3 years over the last 5 years (2012, 2013, 2014, 2015, 2016).</i>
		<i>In case that the applicant is a consortium, please clarify whether the above mentioned criteria are applied at a consortium as a whole, or at each of the members in a consortium?</i>
<b>A.3</b>		<b>Please refer to the Addendum no 1 of the Contract Notice</b>
<b>Q.4</b>	<i>PQQ</i>	<i>The selection / evaluation criteria related to required experience of the applicant specified in the Contract Notice on page 4, Article 2 call for 3) Minimum 5 projects, each of /above 1 MEUR finalized in the last 10 years, 4) Minimum 2 projects of a value at least 1 MEUR with activities in fields of engineering (construction management, design, supervision) finalized in the last 10 years, 5) Minimum 2 projects of a value at least 500,000 EUR with activities in the Western Balkan countries finalized during the last 7 years.</i>
		<i>In case that the applicant is a consortium, please clarify whether the above mentioned criteria are applied at a consortium as a whole, or at each of the members in a consortium?</i>
<b>A.4</b>		<b>Please refer to the Addendum no 1 of the Contract Notice</b>

	PQQ	<i>In the Pre-qualification Questionnaire, Footnote IV states that "If this application is being submitted by a consortium, the data in the table must be the sum of the data in the corresponding tables in the declarations provided by the consortium members." At the same time, the Contract Notice on page 5, Article 5 states that in case of a joint application, each consortium member shall submit the following supporting documents and information: b) A signed Pre - Qualification Questionnaire (Annex 1), filled in with the required information</i>
<b>Q.5</b>		<b>5.1</b> Can you please clarify whether the above mentioned declaration is the same document as the Pre-Qualification Questionnaire, or a different one. In case of the latter, can you please provide a template of the Declarations to be submitted by the consortium members? <b>5.2</b> In addition, can you please clarify in which way each consortium member should complete a signed Pre —Qualification Questionnaire taking into account that the template document provide is designed for a consortium as a whole (i.e. Section 3- Economic and Financial Capacity: "Please complete the following table of financial data <sup>IV</sup> ...", and in corresponding Footnote IV "If this application is being submitted by a consortium, the data in the table must be the sum of the data in the corresponding tables in the declarations provided by the consortium members."   Section 2 — Contact person for this application / Section 5 —Statement: /, the undersigned, being the authorized signatory of the above Applicant (including all consortium members, in the case of a consortium) ... etc.)
<b>A.5</b>		<b>Please refer to the Addendum no 1 of the Contract Notice</b>

<b>Q.6</b>	PQQ	<i>In the Pre-Qualification Questionnaire, point 4.1. General experience- can you advise on maximum number of Technical Assistance contracts to be presented per application and in case that the applicant is a consortium, please specify what is a maximum number of Technical Assistance contracts to be presented per each consortium member.</i>
<b>A.6</b>		<b>There is not a maximum number of TA contracts to be presented per application or per each consortium member. In addition, please refer to the Contract Notice, Article 3 – Limitation of number of applicants invited to tender.</b>

<b>Q.7</b>	PQQ	<i>In the Pre-Qualification Questionnaire, points 4.2.- "Specific experience- projects in fields related to this contract"-can you advise on maximum number of projects to be presented per application, and in case that the applicant is a consortium, please specify what is a maximum number of projects to be presented per each consortium member.</i>
<b>A.7</b>		<b>There is not a maximum number of TA contracts to be presented per application or per each consortium member. In addition, please refer to the Contract Notice, Article 3 – Limitation of number of applicants invited to tender.</b>

<b>Q.8</b>	PQQ	<i>In the Pre-Qualification Questionnaire, point 4.3. "Specific experience- projects in countries of the Western Balkans" - can you advise on maximum number of projects to be presented per application, and in case that the applicant is a consortium, please specify what is a maximum number of projects to be presented per each consortium member.</i>
<b>A.8</b>		<b>There is not a maximum number of TA contracts to be presented per application or per each consortium member. In addition, please refer to the Contract Notice, Article 3 – Limitation of number of applicants invited to tender.</b>

<b>Q.9</b>	<i>PQQ</i>	<i>When it comes to Administrative criteria (PQQ sub-criteria 1, 2, Article 2) as well as references (PQQ sub-criteria 3 to 5, Article 2), can you confirm it is possible for an entity member of a group to use the group turnover and profit, as well as references, as it is the practice in EU-funded projects with Letters of Undertaking?</i>
<b>A.9</b>		<b>Please refer to the Addendum no 1 to the Contract Notice</b>

<b>Q.10</b>	<i>PQQ</i>	<i>Can we understand from Article 11 that hand-delivery to the CEB is possible?</i>
<b>A.10</b>		<b>Yes, hand-delivery to the CEB it is possible. Address info mentioned in the Contract Notice, Article 11</b>

<b>Q.11</b>	<i>PQQ</i>	<i>Please confirm that the selection criteria stipulated in the article 2 of the Contract notice must be collectively met by the JV or Consortium, i.e.; they do not have to be met by each member of the JV or Consortium individually.</i>
<b>A.11</b>		<b>Please refer to the Addendum no 1 to the Contract Notice</b>