

COUNCIL OF EUROPE DEVELOPMENT BANK

CONTRACT NOTICE

PUBLIC CALL FOR TENDERS

N°2019/03/CEB/TAM/P-L&D

**TECHNICAL ASSISTANCE FOR CEB PROJECT REF. LD 7000 (2016) -
HEALTH INFRASTRUCTURE IN KILIS
FINANCED BY THE EUROPEAN UNION UNDER ITS FACILITY FOR REFUGEES IN TURKEY**

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ASSIGNMENT OF CONSULTANTS

Submission Deadline of Expressions of Interest: Monday 20 May 2019, Noon*

Article 1. Assignment

The Council of Europe Development Bank (CEB) is issuing a call for tenders in order to select consulting service providers to provide Technical Assistance for CEB Project ref. LD 7000 - Health Infrastructure in Kilis financed by the European Union under its Facility for Refugees in Turkey. The Project foresees the construction and equipment of a 300-bed A-II type hospital in Kilis.

1.1. Preamble

The CEB is a multilateral development bank with a social vocation. Established on 16 April 1956 as a partial agreement of the Council of Europe in order to bring solutions to the problems of refugees, its scope of action has progressively widened to other sectors of action directly contributing to strengthening social cohesion in Europe.

The Bank has its own legal personality and is governed by the Third Protocol of the General Agreement on privileges and immunities of the Council of Europe and the Articles of Agreement (available on www.coebank.org).

The CEB represents a major instrument of the policy of solidarity in Europe in order to help its 41 Member States achieve sustainable and equitable growth: it thus participates in financing social projects, responds to emergency situations and, in so doing, contributes to improving the living conditions of the most disadvantaged population groups.

In the framework of the EU Facility for Refugees in Turkey (FRIT), the EU signed a Delegation Agreement with CEB as the implementing partner for the Project "Health Infrastructure in Kilis" comprising the construction and equipment of a new 300-bed A-II type public hospital (the "Project"). The CEB's tasks include the technical and financial monitoring of the Project implementation, the reporting to the EU and the implementation of communication and visibility activities in line with EU requirements.

According to the Delegation Agreement between the CEB and the EU Delegation to Turkey dated 13 November 2017 (amended on 24 September 2018), the Ministry of Health (MoH) will be in charge of Project implementation, including the contracting of works and equipment and the supervision of the hospital construction works and equipment installation.

A Grant Agreement between the CEB and the Republic of Turkey represented by its Ministry of Health (MoH) was signed on 1 June 2018 so as to ensure effective implementation of the Project by the MoH in line with EU and CEB requirements.

1.2. Objective of the Project and of this Assignment

The overall objective of the Project is to facilitate access to healthcare for the Syrians under Temporary Protection (SuTPs) and the host community in Kilis, while alleviating the pressure on existing health infrastructure and services.

The objective of this Assignment is to monitor the Project implementation until final acceptance by the MoH of the hospital construction works and equipment foreseen by June 2022.

The Technical Assistance Consultancy Company, hereinafter the Consultant, shall work in close collaboration with the Ministry of Health, their central and local supervision team, during both the construction phase (from start of works until provisional acceptance by the MoH, foreseen for May 2021) and the initial operation phase from provisional acceptance until final acceptance.

The Ministry of Health being responsible for the supervision shall grant access to all documentation prepared by the Contractor and the MoH.

1.3. Scope of Work

Whereas the MoH is responsible for the Project implementation and the technical and financial supervision of the hospital construction works and equipment installation, the Consultant shall carry out the technical and financial second level monitoring of the Project through regular missions to the Project site in Kilis and regular technical meetings with the MoH at central and local level.

The Consultant is expected to give an informed opinion on the Project implementation, in particular on the construction works (progress and quality), the installation of medical equipment and hospital furniture, the operationalisation of the hospital, and the implementation of Environmental and Social Management Plans (ESMP). The Consultant shall also report about the timely provision of all connections (e.g. in terms of transport, utilities and basic municipal infrastructure) required for the hospital's functioning, the communication and visibility measures implemented by the Works and Equipment Contractor, and the review of the technical and financial documentation prepared by Contractor and the MoH Technical Control Unit.

The Consultant shall report to the CEB on a continuous basis about the progress, risks and potential bottlenecks and shall suggest, in consultation with the MoH, the required mitigation measures. The Consultant shall keep the CEB and the MoH informed about arising risks and suggest mitigation measures.

The Consultant shall ensure that the MoH collects and processes all needed information and support the MoH in preparing the regular progress reports to CEB in line with CEB requirements.

1.4. Expected Outputs and Results

The main outputs of this Assignment comprise a set of technical reports, reviews, presentations and minutes in line with CEB requirements. The expected result is the efficient support to the MoH and the CEB in the fulfilment of their respective project supervision, monitoring and reporting obligations in line with the Grant Agreement.

1.5 Specific requirements

The working language of the Project shall be English and Turkish. The communication with the CEB and reports submitted to the CEB shall be in English. Other outputs, such as minutes of meetings and presentations shall be provided in English and Turkish.

The selected bidder shall be required to have or open an office in Ankara, for the duration of the contract implementation.

1.6 Budget and duration of the contract

Budget

The maximum available budget is 360,000 Euros.

Duration

The duration of the contract with the CEB that includes the provision of consultant services shall be 36 months.

The CEB reserves the option to extend the contract for new services consisting in a repetition of similar services as those included in the contract. In such case the duration and amount of the new contract would never be higher than the duration and amount of the original contract.

1.7 Provisional timetable

Publication of this Call for Tenders
Deadline for expressions of interest

29 April 2019
20 May 2019, Noon*

* All times are in the time zone of Paris, France

Article 2. Pre-Qualification Criteria (PQQ)

The **Pre-qualification Questionnaire** (Annex 1) sets out the information required by CEB in order to assess the Applicants in terms of their technical knowledge and experience, capability/capacity, organisational and financial standing. To be shortlisted, companies interested in that tender need to demonstrate that they fulfil the following selection criteria which are set out in the table hereafter:

Pre-qualification Criteria	PQ Sub-Criteria		Description
Economic and financial criteria	1	Turnover	Minimum 400,000 EUR/year over the last 3 financial years
	2	Pre-tax profit/loss	Positive results at least 3 years over the last 5 financial years
Experience	3	General prior experience	Minimum 5 contracts in the fields of monitoring or supervision of construction works, each of at least 100,000 EUR completed in the last 10 years, of which at least 2 in Turkey.
	4	Specific prior experience	Minimum 2 contracts financed by the EU or an International Organization or Bilateral Development Agency.
	5	Projects in the fields related to this contract	Minimum 1 contract with activities in fields of monitoring or supervision of construction of secondary or tertiary level hospitals completed in the last 5 years.

Article 3. Limitation of the number of applicants invited to tender

This call for tenders is open to all candidates as per the qualification criteria indicated in Article 2.

The CEB will carry out an evaluation of the Expressions of Interest on the basis of the submitted offers with the aim of identifying the best offers.

It is expected that, based on the submissions of Expressions of Interest, CEB will set up a shortlist of no more than 5 Applicants. If more than 5 legal entities qualify then the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the 5 best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are (in order of precedence):

1. Experience: Number of contracts valid for sub-criterion 5 (see PQQ).
2. Experience: Number of contracts valid for sub-criterion 4 (see PQQ).

All Applicants that expressed interest, as well as any other firm that specifically so requests, shall be provided with the final short list of Applicants.

Article 4. Joint Venture (JV) or Consortium

In case of a JV or Consortium, the JV or Consortium must collectively meet the administrative requirements of the tender mentioned in Article 5c. Each partner must also meet these requirements individually. All group members are jointly and severally liable for the performance of the contract. The group will be represented by a single candidate who will act as sole representative of the group.

Article 5. Content of the Expression of Interest - how to obtain the tender file

Any interested bidder can request the prequalification questionnaire and other annexes requesting so at procurement@coebank.org before 10 May 2019. Any request coming after that date will not be responded.

The Applicant (in case of a joint application, each consortium member) shall submit the following supporting documents and information:

- a) A signed **Pre - Qualification Questionnaire** (Annex 1), filled in with the required information;
- b) The **Statement of Integrity** (Annex 2) duly completed and signed;
- c) Interested companies in the tender need to demonstrate that they are not in one of the following situations:
 - Criminal convictions – for the tenderer itself (at the technical proposal phase this will be requested from individuals nominated as consultants)
 - Bankruptcy.

Interested companies can use any means at their disposal to show that they are not in such situations, preferably court certifications on absence of criminal convictions and declarations or court certificates in relation to the absence of bankruptcy procedures against the company. If a company cannot obtain those certifications, it could be replaced by a sworn/solemn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional

body in the country of establishment. CEB reserves the right to request the original certifications prior to the signature of the contract.

Expressions of Interest from bidders which fail to demonstrate that they are not in the above mentioned situations will not be evaluated.

The documentary proof or statements may be in original or copy. If copies are submitted, the originals must be provided to the CEB upon request. Tenderers are reminded that the provision of false information in this tender procedure may lead to their exclusion from this tender procedure.

d) Other documents

All certificates identifying the tenderer, including its name, address, registration number, VAT registration number, legal form, fields of activity, professional insurance and any other documents which it may deem relevant;

The offers, all correspondence and documents related to the tender exchanged by the tenderer and the CEB must be written in English.

This Expression of Interest is open to all candidates as per the pre-qualification criteria indicated in Article 2 above.

The CEB will carry out an evaluation of Expressions of Interest with the aim of identifying the 5 best candidates which will be put in a shortlist. The shortlisted candidates will be invited to participate in the tender, which will include written submission of offers and interviews where the offer and the profile of the expert/s proposed for the assignment will be presented and discussed.

Article 6. Additional information before the deadline for submission of expressions of interest

Any potential bidders that would like to ask questions about this tender should do it in writing by email to procurement@coebank.org, indicating in the subject of their message “**Technical Assistance for CEB Project - Ref. LD 7000**”.

Any questions related to this tender should arrive by **Friday 10 May 2019, Noon***. The CEB has no obligation to provide clarifications to questions that would be submitted after this date.

The CEB will provide answers to the questions received by **Wednesday 15 May 2019** at the latest.

Article 7. Acceptance and rejection of Expressions of Interest

The CEB reserves the right to accept or reject non-substantive defects that might affect expressions of interest. The CEB will reject tenders received after the submission deadline, without any penalty or justification.

Article 8. Modification or cancellation of the call for Expressions of Interest

The CEB reserves the right to modify or cancel, at any time, all or part of this tender as necessary, without having to justify its action or incurring any liability to potential bidders. In no event shall the CEB be liable for any damages whatsoever including, without limitation, damages for loss of profits, in any way

connected with the cancellation of this tender even if the CEB has been advised of the possibility of damages.

Article 9. Confidentiality

All information communicated to the Applicant within the context of the call for tenders or the assignments are confidential.

Article 10. Extension of the submission date

The CEB may, at its discretion, extend the deadline set for the submission of Expressions of Interest, in which case all of the rights and obligations of the CEB and the tenderers shall be governed by the new deadline.

Article 11. Presentation and submission conditions

Applicants' Expression of Interests shall be submitted in double sealed envelope, before **Monday 20 May 2019, Noon (Paris time)**.

The date of reception by CEB shall serve as evidence in this respect. The inner-envelope shall be marked: "Not to be opened by the mail service" while the outer-envelope shall be marked "Procurement Division - Tender for Technical Assistance for CEB Project ref. LD 7000 - Health Infrastructure in Kilis financed by the European Union under its Facility for Refugees in Turkey", and be sent to the following address:

**Council of Europe Development Bank
Procurement Division
55 avenue Kléber
75116 Paris - France**

Expressions of interest that arrive after the submission deadline shall be rejected and re-directed unopened to the Sender.

Article 12. Evaluation criteria

Tenders that will be submitted by the shortlisted applicants in the context of the invitation to bid will be evaluated on the basis of quality and price. The weighting between quality and price will be 70/30.