

COUNCIL OF EUROPE DEVELOPMENT BANK

PUBLIC CALL FOR TENDERS

N°2020/14/CEB/TAM/P-LD

EVALUATION OF THE REGIONAL HOUSING PROGRAMME

CONTRACT NOTICE

Submission Deadline of Expressions of Interest: 15 February 2021, noon (Paris time zone)

Article 1. Presentation of the Council of Europe Development Bank (CEB) and object of the contract

1.1. Presentation of the of the Council of Europe Development Bank (CEB)

The Council of Europe Development Bank (CEB) is a multilateral development bank with a social vocation. Established on 16 April 1956 in order to bring solutions to the problems of refugees, its scope of action has progressively widened to other sectors of action directly contributing to strengthening social cohesion in Europe.

The CEB represents a major instrument of the policy of solidarity in Europe in order to help its 42 Member States achieve sustainable and equitable growth: it thus participates in financing social projects, responds to emergency situations and, in so doing, contributes to improving the living conditions of the most disadvantaged population groups.

The CEB contributes to the implementation of socially oriented investment projects through three sectoral lines of action, namely:

- Sustainable and inclusive growth;
- Integration of refugees, displaced persons and migrants; and
- Climate action: developing adaptation and mitigation measures.

The CEB is based on a Partial Agreement among Council of Europe Member States and, according to its Articles of Agreement, is subject to the Council's overall authority. Signed on 16 April 1956 by eight countries, the Bank is the first of the Partial Agreements to have been concluded. The CEB thus operates within the framework of the Council of Europe and supports its priorities but it has its own legal personality.

At the end of 2019, 206 permanent staff members of 33 different nationalities were employed at the Bank all based in Paris. The two official languages are French and English.

1.2. Object of the Contract

The purpose of this assignment is to provide an overall evaluation of the RHP's achievements and lessons learned, and how they relate to the overall aim and objectives of the Programme, with particular emphasis on the implementation of each of the CHPs. The Evaluation should be an evaluation of the results of each CHP and the RHP as a whole.

The Consultant is to evaluate the extent to which each CHP and the RHP as a whole has contributed to its main aim, as follows:

The aim of the RHP is to contribute to the resolution of the protracted displacement situation of the most vulnerable refugees and displaced persons following the 1991-1995 conflicts on the territory of former Yugoslavia, including internally displaced persons in Montenegro from 1999, through the provision of sustainable housing.

1.3. Scope of the tender

The programme Evaluation will assess the RHP against the following evaluation criteria from the OECD DAC:

- (a) Relevance: Is the intervention doing the right things?
- (b) Coherence: How well does the intervention fit?
- (c) Effectiveness: Is the intervention achieving its objectives?
- (d) Efficiency: How well are resources being used?
- (e) Impact: What difference does the intervention make?
- (f) Sustainability: Will the benefits last?

1.3.1. Objective

The Evaluation will capture the findings and lessons learned and provide information on the nature, extent and effectiveness of each CHP and the RHP as a whole in achieving the specific Programme objectives

1.3.2. Expected Results

During the course of the assignment, the Consultant will prepare a comprehensive evaluation report.

1.4. Budget and duration of the contract

1.4.1 Budget

The estimated budget for this contract is € 300,000 (three hundred thousand euros), excluding taxes.

1.4.2 Duration

In accordance with the current Programme timeline, the agreed completion date for construction activities has been set for the end of June 2022, while the Programme end date is December 2022. The Evaluation is planned to be completed prior to September 2022 in order to ensure that the majority of stakeholders have the possibility of participation in the Evaluation, thereby making it more meaningful.

The start date of the contract will be inserted in the contract to be signed between the CEB and the Consultant.

1.5. Provisional timetable

Deadline for expressions of interest	15 February 2021, noon*
Deadline for submission of tenders	9 April 2021 noon

* All times are in the time zone of Paris, France

Article 2. Pre-Qualification Criteria

The **Bid submission from** (Annex) includes the Pre-qualification criteria set by CEB in order to assess the Applicants in terms of their technical knowledge and experience, capability/capacity, organisational and financial standing. In order to be selected, tenderers will be required to demonstrate that they fulfil the following selection criteria which are set out in the table hereafter:

Prequalification Criteria	Prequalification sub-criteria		Minimum requirements
Economic and financial criteria	1	Turnover	Minimum 1 MEUR/year over the last 3 years
	2	Pre-tax profit/loss	Positive results at least 3 years over the last 5 years
Experience	3	Projects in the fields related to this contract	Minimum 7 evaluations of donor funded projects over the last 10 years of a value of at least 100 000 EUR with evaluations related to social and construction sectors.
	4	Evaluations in countries of the Western Balkans	Minimum 2 evaluations in the Western Balkan countries finalized during the last 7 years

It is expected that, based on the submissions of Expressions of Interest, CEB will set up a shortlist of no more than 6 applicants. If more than 6 legal entities qualify then the relative strengths and weaknesses of the applications of these candidates must be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are (in order of precedence):

1. Experience: Number of evaluations valid for sub-criterion 3.
2. Experience: Aggregated value of the evaluations valid for sub-criterion

Article 3. *JV or Consortium*

The JV or Consortium must collectively meet the administrative requirements of the tender mentioned in Article 3. Each partner must also meet these requirements individually. All group members are jointly and severally liable for the performance of the contract. The group will be represented by a single candidate who will act as sole representative of the group.

Article 4. *How to obtain the tender file?*

Any interested bidder can request the **Expression of Interest Form** requesting so at Tenders@coebank.org before 1 February 2021, indicating in the subject of their message “**Evaluation of the Regional Housing Programme**”.

Any request coming after that date will not be responded to.

Article 5. *Additional information before the deadline for submission of tenders*

Any potential bidders that would like to ask questions about this tender should do it in writing by email to Tenders@coebank.org, still indicating in the subject of their message “**Evaluation of the Regional Housing Programme**”.

Any questions related to this tender should arrive by **January 29, 2021, noon***. The CEB has no obligation to provide clarifications to questions that would be submitted after this date.

The CEB will provide answers to the questions received by **Wednesday 9 February 2021** at the latest.

Article 6. *Acceptance and rejection of Expressions of Interest*

The CEB reserves the right to accept or reject non-substantive defects that might affect the Expressions of Interest. The CEB will reject tenders received after the submission deadline, without any penalty or justification.

Article 7. *Modification or cancellation of the Call for Tenders*

The CEB reserves the right to modify or cancel, at any time, all or part of this tender as necessary, without having to justify its action or incurring any liability to potential bidders. In no event shall the CEB be liable for any damages whatsoever including, without limitation, damages for loss of profits, in any way connected with the cancellation of this tender even if the CEB has been advised of the possibility of damages.

Article 8. Confidentiality

All information communicated to the Applicant within the context of the call for tenders or the assignments are confidential.

Article 9. Extension of the submission date

The CEB may, at its discretion, extend the deadline set for the submission of offers, in which case all of the rights and obligations of the CEB and the tenderers shall be governed by the new deadline.

Article 10. Evaluation criteria

Tenders that will be submitted by the tenderers will be evaluated on the basis of quality and price.

The weighting between quality and price will be on **70/30 basis**.